

21 NCAC 12A .0308 CHARACTER REFERENCES

(a) Each applicant shall submit to the Board three written evaluations of the applicant as to the character reference's knowledge of and experience with the applicant. If the applicant is a legal entity, character references shall be submitted for all individuals who sign the application on behalf of the applicant including the qualifier. If the applicant is a sole proprietorship, character references shall be for the applicant itself.

(b) All character references shall include:

- (1) name of the person submitting the reference;
- (2) mailing address, phone number, and email address of the person submitting the reference;
- (3) date of the reference; and
- (4) information regarding the reference's knowledge of and experience with the applicant or person about whom the reference is being provided.

(c) Character references shall be completed and dated no more than 12 months prior to the date the reference is submitted to the Board.

*History Note: Authority G.S. 87-1; 87-10;
Eff. February 1, 1976;
Readopted Eff. September 26, 1977;
Amended Eff. May 1, 1989;
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. July 23, 2016;
Amended Eff. September 1, 2019;
Recodified from 21 NCAC 12 .0308 Eff. January 2, 2020;
Amended Eff. December 1, 2023.*